

Operator Proposal Review Committee Meeting Agenda/Minutes

November 30, 2022

10:00 am – 11:00 am

Let's Work River Parishes
1708 Chantilly Drive, Suite A
Laplace, La 70068

1. Welcome
Tommy Scott welcomed everyone to the meeting and explained the purpose of the meeting.
2. Review of proposals
Proposals received (2) were reviewed and pros and cons of each proposal were examined.
3. Discussion of proposals
Proposals were discussed regarding the individual impact each would have on our local area.
4. Scoring of proposals
Proposals were scored based on review and observation.
5. Decision to recommend
Decision was made to recommend CTG L.L.C. to our board as our One-Stop Operator.

LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: C.T.G	REVIEWER: Tommy Seth
-------------------------	-----------------------------

QUESTION	SCORE
1	<u>6</u> out of 8 points
2	<u>4</u> out of 8 points
3	<u>3</u> out of 8 points
4	<u>7</u> out of 8 points
5	<u>6</u> out of 8 points
6	<u>5</u> out of 8 points
7	<u>4</u> out of 8 points
8	<u>4</u> out of 8 points
9	<u>4</u> out of 8 points
10	<u>5</u> out of 8 points
Narrative	<u>7</u> out of 10 points
Budget	<u>8</u> out of 10 points
TOTAL	<u>63</u> OUT OF 100

COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14, it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

Examples of affiliations that may constitute conflicts could include any of the following:

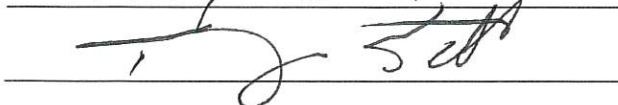
1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

Tommy Scott

SIGNATURE:



LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: <u>I.T.D</u>	REVIEWER: <u>Tommy Scott</u>
-------------------------	------------------------------

QUESTION	SCORE
1	<u>4</u> out of 8 points
2	<u>5</u> out of 8 points
3	<u>5</u> out of 8 points
4	<u>4</u> out of 8 points
5	<u>6</u> out of 8 points
6	<u>5</u> out of 8 points
7	<u>4</u> out of 8 points
8	<u>4</u> out of 8 points
9	<u>3</u> out of 8 points
10	<u>6</u> out of 8 points
Narrative	<u>5</u> out of 10 points
Budget	<u>6</u> out of 10 points
TOTAL	<u>57</u> OUT OF 100

COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14, it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

Examples of affiliations that may constitute conflicts could include any of the following:

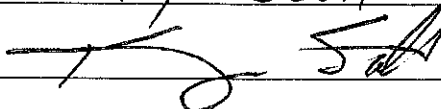
1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

Tommy Scott

SIGNATURE:



LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: <u>CTG</u>	REVIEWER: <u>SB</u>
------------------------------	----------------------------

QUESTION	SCORE
1	<u>8</u> out of 8 points
2	<u>6</u> out of 8 points
3	<u>4</u> out of 8 points
4	<u>4</u> out of 8 points
5	<u>6</u> out of 8 points
6	<u>6</u> out of 8 points
7	<u>6</u> out of 8 points
8	<u>6</u> out of 8 points
9	<u>8</u> out of 8 points
10	<u>6</u> out of 8 points
Narrative	<u>5</u> out of 10 points
Budget	<u>10</u> out of 10 points
TOTAL	<u>75</u> OUT OF 100

COMMENTS	
COMMENTS	
COMMENTS	
COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14 , it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

Examples of affiliations that may constitute conflicts could include any of the following:

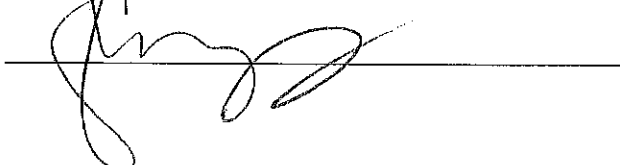
1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

Stephanie Bruning

SIGNATURE:



LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: <i>In the door</i>	REVIEWER: <i>ef</i>
--------------------------------------	----------------------------

QUESTION	SCORE
1	<u>6</u> out of 8 points
2	<u>7</u> out of 8 points
3	<u>2</u> out of 8 points
4	<u>4</u> out of 8 points
5	<u>4</u> out of 8 points
6	<u>6</u> out of 8 points
7	<u>6</u> out of 8 points
8	<u>4</u> out of 8 points
9	<u>8</u> out of 8 points
10	<u>4</u> out of 8 points
Narrative	<u>10</u> out of 10 points
Budget	<u>10</u> out of 10 points
TOTAL	<u>68</u> OUT OF 100

COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14 , it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

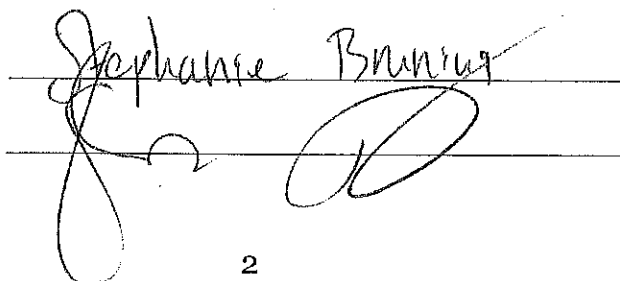
Examples of affiliations that may constitute conflicts could include any of the following:

1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

SIGNATURE:

Handwritten signature of Stephanie Bruning on a line.

LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: <u>CTG</u>	REVIEWER: <u>Penelope Shumaker</u>
------------------------------	---

QUESTION	SCORE
1	<u>6</u> out of 8 points
2	<u>7</u> out of 8 points
3	<u>8</u> out of 8 points
4	<u>7</u> out of 8 points
5	<u>7</u> out of 8 points
6	<u>8</u> out of 8 points
7	<u>6</u> out of 8 points
8	<u>7</u> out of 8 points
9	<u>6</u> out of 8 points
10	<u>7</u> out of 8 points
Narrative	<u>9</u> out of 10 points
Budget	<u>8</u> out of 10 points
TOTAL	<u>86</u> OUT OF 100

COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14, it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

Examples of affiliations that may constitute conflicts could include any of the following:

1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

Penelope Shumaker

SIGNATURE:

Penelope Shumaker

LWDA 14

ONE-STOP OPERATOR REVIEW SCORE SHEET

APPLICANT: <u>HTD</u>	REVIEWER: <u>Penelope Shumaker</u>
------------------------------	---

QUESTION	SCORE
1	<u>4</u> out of 8 points
2	<u>6</u> out of 8 points
3	<u>4</u> out of 8 points
4	<u>5</u> out of 8 points
5	<u>7</u> out of 8 points
6	<u>6</u> out of 8 points
7	<u>4</u> out of 8 points
8	<u>4</u> out of 8 points
9	<u>3</u> out of 8 points
10	<u>6</u> out of 8 points
Narrative	<u>7</u> out of 10 points
Budget	<u>7</u> out of 10 points
TOTAL	<u>63</u> OUT OF 100

COMMENTS	

CONFLICT OF INTEREST ONE-STOP OPERATOR AWARD

As a member of the Local Workforce Development Board 14, it is your obligation to conduct this One-Stop Operator Award review in an unbiased manner and it is your responsibility to guard against conflicts of interest that might compromise the integrity and objectivity of this process.

For the purpose of this process, a conflict of interest exists if a Board member's decision leads to any form of immediate personal gain for that member their, family, or the entity they represent. Any personal gain, or appearance of personal gain based on a Board member's decision in this process would compromise this process.

A conflict of interest or the appearance of a conflict may occur if you are directly or indirectly affiliated with an organization that has submitted its application for the One-Stop Operator.

Examples of affiliations that may constitute conflicts could include any of the following:

1. Your personal involvement in the preparation of an application for the One-Stop Operator.
2. Affiliation with an applicant's institution. A conflict may be present if you have or hold:
 - a. Current employment or are being considered for employment at the organization or serve in a consulting, advisory, or other capacity with the organization.
 - b. Any formal or informal employment arrangement with the organization.
 - c. Are a current member on a committee, board, or similar body at the organization.
 - d. Any office, governing board membership, or relevant committee chairpersonship at the organization.
 - e. Received and retained an honorarium or award from the organization within the last 12 months.
3. Relationship with someone who has a personal interest in being the One-Stop Operator.
 - a. Related by marriage or through family membership.
 - b. Business or professional partnership.
 - c. Employment at the same organization within the last 12 months.

I have read the information regarding Conflict of Interest included in the One-Stop Application Review packet and understand that I must contact the appropriate State Workforce Innovation Board staff member if a conflict arises during my service as a reviewer.

NAME (PLEASE PRINT):

Penelope Shumaker

SIGNATURE:

Penelope Shumaker