



St. Charles Parish
Department of Planning & Zoning
ZONING CLEARANCE: MOBILE FOOD UNIT

Any person intending to operate a mobile food unit in St. Charles Parish must first obtain a Letter of Zoning Clearance from the Department of Planning and Zoning (Sec. 13-504).

Please complete and submit this application with the items detailed in the application checklist to Planning and Zoning for review and to obtain the Letter of Zoning Clearance.

APPLICANT INFORMATION

Name: _____ Address: _____

Phone: _____ Email: _____

BUSINESS INFORMATION

Name: _____

Mailing Address: _____

Operational Address: _____

APPLICATION CHECKLIST (Sec. 13-504.1):

- _____ Application for zoning clearance for a mobile food unit.
- _____ Copy of a lease or notarized letter of permission from the owner, lessor or sub-lessor of the property.
- _____ Permit from the Louisiana Department of Health and Hospitals.
- _____ Plan showing the location where the business activity will be conducted.

ACKNOWLEDGEMENT OF OPERATIONAL REGULATIONS (Sec. 13-504.2):

- a. Sales must be conducted only from privately-owned property in non-residential areas. _____
- b. Sales cannot be conducted within required setbacks or buffer areas where abutting residential uses. _____
- c. The location of mobile food establishments must not pose hazards to pedestrians or impede traffic circulation. _____
- d. The location where the operation occurs and those areas immediately adjacent must be kept free from all refuse, litter and trash attributable to the business activity. _____

Applicant Signature _____ Date _____

Application Reviewed By: _____ / _____
(Planner Signature) (Date)